

# Bay Rockets' Holiday Market

Sat Dec. 3rd, 2011

9:30am-4:00 pm

29230 Wolf Rd, Bay Village, Ohio.

If you wish to participate, please send the following items to us as soon as possible.

1. Completed copy of the contract. Must include a signature at the bottom of contract agreeing to the term and conditions of the boutique.
2. Description of your craft or items to be shown.
3. Please include e-mail address for confirmation or a self addressed and stamped envelope.
4. Check for appropriate amount **payable to Bay Rockets**,

*Retain this part of the contract for your records as the terms and conditions that you as a participating crafter agree to honor by your signature. In order to be accepted, your contract must be signed. Please make sure you complete both pages of the contract.*

Please be advised that applications are accepted on a first come, first served basis and are numbered as they are received. We cannot accept any hand delivery applications. **We will make every effort to accommodate specific requests.** So please mail your application as soon as possible.

If you are unable to participate in this year's boutique, but want to remain on our mailing list, please email us at [spfarnham@oh.rr.com](mailto:spfarnham@oh.rr.com).

All applications and inquiries about the boutique should be sent to:

**Bay Rockets Holiday Market  
c/o Susan Farnham  
31401 Manchester Lane  
Bay Village, OH 44140  
440-808-0626**

Bay Holiday Market  
December 4, 2010 Market Agreement

Terms and Conditions

1. Boutique will be held at Bay High School, 29230 Wolf Rd, Bay Village, OH.
2. The vendor will be responsible for any damage he/she may cause and will leave their space clean and orderly.
3. The vendor agrees to release Bay High School and the School District from any loss due to fire, theft, breakage or other cause, and all liability for injury during the show.
4. Table assignments and electricity are assigned on a first come, first serve basis. You may request round table or rectangular, we will attempt to accommodate specific requests; however we cannot guarantee your choice. We will let you know your table size ahead of time so you can bring an appropriate table cloth.
5. We are limited to 50 vendors. **All vendors are required to donate 1 item for Raffle prizes during the day.**
6. Hours of the boutique will be 9:30am to 4:00 pm.
7. All applications must be submitted by mail and will be numbered as received.
8. **All accepted applications are non-refundable.** Applications and checks received after we are filled to capacity will be returned to the applicant.
9. Due to fire regulations, all open flames (candles, potpourri warmers, etc.) are prohibited.  
All vendors will be allowed to begin set up at 7:30 AM on December 3rd. All vendors need to be ready to sell at door opening. All vendors are obligated to stay through the close of the market. No vendor can break down their table before 4pm. Requested departure by 5:30 pm on December 3rd.
10. We are offering two unique benefits to our vendors. First, we will be offering free childcare to our customers. We feel that this benefits our vendors by attracting more customers and freeing them up to shop longer. Second upon your request, due to the way we will be raffling the vendor donated products, we will be able to provide you with the names and phone numbers of all customers who were interested in your prize. This gives you an opportunity to follow-up if you so choose.

May Rocket Holiday Market

December 3rd, 2011

9:30am – 4:00 pm

NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

WEBSITE \_\_\_\_\_

DETAILED CRAFT/ITEM  
DESCRIPTION \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TABLE FEES:** Please circle first request

(Note: if you are interested in double spaces, please mark it and send payment based on the space you require)

- ROUND TABLE – 5’ ..... \$35

- RECTANGULAR TABLE - 6’x30” ..... \$35

- RECTANGULAR TABLE - 12’ x 30” ..... \$60

- RECTANGLE TABLE \*\* 6’ x 30” ..... \$30

\*\*this is 1/2 of a larger 12’ table, shared with another vendor. There is a clear division between them, as these are the large cafeteria tables. It is not necessary, but if you have a particular vendor you would like to share with, please provide:

Vendor name: \_\_\_\_\_ phone : \_\_\_\_\_

- LIMITED: Bring your own table space (accommodates a 6’ table) ..... \$30

If you are looking for additional “bring your own space”, please contact us for pricing)

CHECK # \_\_\_\_\_

TOTAL CHECK AMOUNT \_\_\_\_\_

=====  
Need to be near electricity? YES \_\_\_\_ NO \_\_\_\_

There is no charge for electrical access, but it is on a first come, first serve basis.

We need to know electrical requests by 11/15. There will be no table adjustments on 12/3

=====  
**I agree to honor the terms and conditions of the Craft Fair presented by the Bay Rocket Holiday Market.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

=====  
**VENDOR REFERRAL** Do you know a vendor who might be interested in the market?

Name \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Craft \_\_\_\_\_

Comments: \_\_\_\_\_